Tompkins County, NY

Proposal Form for

[Section 5310 Enhanced Mobility for Seniors and Individuals with Disabilities](http://www.fta.dot.gov/documents/MAP-21_Fact_Sheet_-_Enhanced_Mobility_of_Seniors_and_Individuals_with_Disabilities.pdf) Program

for 2014 and 2015

Due to ITCTC on Thursday, Nov. 7, **2013, 4 pm**

**Introduction**

*This proposal form is for the Tompkins County Coordinated Transportation Planning process to identify, review and accept priority projects in an amendment to the Coordinated Plan. The actual grant application process will require more detail information than this form requires. Grants will be funded, in large part, with future appropriations by the Federal Government. Federal appropriations, their availability and amounts, are uncertain. The Ithaca-Tompkins County Transportation Council Policy Committee approves the Coordinated Plan and all amendments.*

* *This project proposal is for two years – 2014 and 2015.*
* *Agencies proposing more than one project need to submit a separate proposal for each project.*
* *The public notice for this solicitation is published on the* [*Coordinated Plan Website.*](http://www.tccoordinatedplan.org/public-notices.html) *(http://www.tccoordinatedplan.org/public-notices.html)*

**Contact Information**:

Name:

Agency:

Address:

Phone #:

Email:

Website:

1. **Project Name**:

B**. Project Description**:

**1. What is the type of project? (Purchase of capital equipment or vehicles, mobility management or operating assistance)**

**2. Describe your project goals and objectives. Is it a new or continuing project? How will the project be implemented?**

**3. How will the project serve and benefit seniors or persons with disabilities)?**

**4. How will the project coordinate with existing transportation services in the service area?**

C. **Project Budget** (Present the budget including assumptions.)

***Budget Assumptions:***

***(e.g. unit prices, cost per trip, cost per person, cost per hour; number of units, trips, hours, instruction hours, etc.)***

**Itemize expenses and revenues?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Description | 2014 | 2015 | TOTAL |
| Expenses |  |  |  |  |
| Income |  |  |  |  |
| Local Match |  |  |  |  |
| Federal Share  |  |  |  |  |
| Total |  |  |  |  |

**How will Federal funds will be matched?**

**Local match options include cash or in-kind resources. Please describe in detail.**

D. **Project Evaluation**

List two or more performance measures you propose to use to track outcomes of your project.

1.

2.

3.

E. **Certification by Chief Executive Officer of Applicant**

I hereby certify all information and data in this application are true and correct to the best of my knowledge and belief and are supported by our records.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|

|  |  |
| --- | --- |
| Name: | Title: |
| Signature or email: | Date: |

 |
|  |

**Send to Fernando deAragon, ITCTC, 121 E. Court St, Ithaca, NY 14850 or by email** **fdearagon@tompkins-co.org** **before 4 pm on Nov 7, 2013.**

**For technical assistance contact Dwight Mengel, Tompkins County DSS, at: 607-274-5605,** **Dwight.mengel@dfa.state.ny.us** **before Nov 5.**

Enhanced Section 5310 Program /Projects

Questions and Answers

*Q1. What is the Enhanced Section 5310 Program?*

*A1. The current Federal Transportation Law (MAP-21) combined two Federal Transit Administration programs – Section 5310 Seniors and Individuals with Disabilities and Section 5317 New Freedom into the* [*Enhanced Section 5310 Program*](http://www.fta.dot.gov/documents/MAP-21_Fact_Sheet_-_Enhanced_Mobility_of_Seniors_and_Individuals_with_Disabilities.pdf)*.[[1]](#endnote-1)*

*New York State Department of Transportation administers the Enhanced 5310 Program. Projects must be included in the Tompkins County Public Transit & Human Services Transportation Plan to be eligible for funding.  Therefore, this is a project solicitation for new or continuing projects to be included in the Plan as approved by the ITCTC.****Eligible applicants must be private not-profit (Section 501(c)(3) corporations or Tompkins County.

Applicants can ask for funding for two years - 2014 & 2015. Annual funding is estimated at $130,409 for 2014 and 2015. The actual amount will change depending upon annual appropriations in Federal Budget laws.

A minimum of 55% or ($71,725)  per year is set aside for GADABOUT Transportation Services, Inc., as a former subrecipient under the old 5310 program.  GADABOUT may apply for more than the minimum set-aside.

There is a local match required for each type of project.*** *1. Mobility Management (20% local match)
2. Capital  (20% local match)
3. Operating Assistance (50% local match)*

Eligible project types include:

1. mobility management: to build coordination among public transportation providers and other transportation service providers carried out by a recipient or subrecipient through an agreement (See 49 U.S.C. 5302(a)(1)(L)). Mobility management does not include operating public transportation services. Mobility management includes:

* + 1. The promotion, enhancement, and facilitation of access to transportation services, including the integration and coordination of services for individuals with disabilities, older adults, and low-income individuals;
		2. Support for short term management activities to plan and implement coordinated services;
		3. The support of State and local coordination policy bodies and councils;
		4. The operation of transportation brokerages to coordinate providers, funding agencies and customers;
		5. The provision of coordination services, including employer-oriented Transportation Management Organizations, Transportation Management Associations, Business Improvement Districts or other like organizations, and Human Service Organizations’ customer-oriented travel navigator systems and neighborhood travel coordination activities such as coordinating individualized travel training and trip planning activities for customers;
		6. The development and operation of one-stop transportation traveler call centers to coordinate transportation information on all travel modes and to manage eligibility requirements and arrangements for customers among supporting programs; and
		7. Operational planning for the acquisition of intelligent transportation technologies to help plan and operate coordinated systems inclusive of Geographic Information Systems (GIS) mapping, Global Positioning System (GPS) technology, coordinated vehicle scheduling, dispatching and monitoring technologies, as well as technologies to track costs and billing in a coordinated system and single smart customer payment systems. [[2]](#endnote-2)

2. Operating Assistance: providing direct mobility services for seniors and individuals with disabilities.

3. Capital: purchase of vehicles, signage, technology, and other eligible projects.

*Q2. What is the total funding available for Enhanced Section 5310 Projects.*

A2. The estimate of Federal funding is $130,409 per year for 2014 and 2015.

***Applicants can ask for funding for two years - 2014 & 2015. Annual funding is estimated at $130,409 for 2014 and 2015. The actual amount will change depending upon annual appropriations in Federal Budget laws.

A minimum of 55% or ($71,725)  per year is set aside for GADABOUT Transportation Services, Inc., as a former subrecipient under the old 5310 program.  GADABOUT may apply for more than the minimum set-aside.***

There are matching requirements of 50% to 20% depending on what types of projects are proposed.

Operating Assistance provides Federal funding up to 50% of the cost to operate a transportation service. The local match is 50%.

Mobility Management and other capital projects are eligible to receive 80% Federal funding. The local match is 20%.

*Q3. What public goals and objectives should Special Section 5310 projects fulfill?*

A3. MAP-21 requires the local coordinated transportation plan process be used to identify objectives and priorities for Enhanced Section 5310 projects. The current Tompkins County’s Coordinated Public Transit – Human Services Transportation Plan is found on [the website](http://www.tccoordinatedplan.org/the-plan.html). (http://www.tccoordinatedplan.org/the-plan.html )

Although the Coordinated Plan is being revised, the current plan’s objectives and priorities are being used:

A. The Tompkins County Coordinated Plan encourages:
- Local human services transportation planning to reduce duplication, increase service efficiency and expand access for the transportation-disadvantaged populations of low-income, seniors and persons with disabilities.

- Federally-assisted grantees to coordinate their resources in order to maximize accessibility and availability of transportation services; including sharing vehicles and coordinating the use of federally-funded assets.

- Regional planning that extends the Coordinated Plan approach on a regional basis.

B. The basic Coordination Plan strategy is to create coordinated, consumer-oriented, community mobility services aimed primarily at serving the target populations of low-income, seniors and persons with disabilities. Overall priorities include:

· To educate the public and especially target populations about mobility services.
· To train individuals, upon request, how to use mobility services.
· To create one telephone number and portal to make trip reservations for mobility services.
· To increase consumer choice of wheelchair-accessible services.
· To create one fare payment scheme for all travel modes– e.g. EZ Pass.
· To create transparency and increase responsiveness of service providers and to encourage volunteer-driver programs.
. To coordinate community mobility services with existing services, e.g. TCAT bus, Way2Go.
· To promote efficient delivery of public-funded transportation services.
· To improve transportation access to medical services, both in-county and regionally.

*Q4. What is the process and schedule for deciding which Projects are selected for funding.*

A4. Schedule

|  |  |
| --- | --- |
| 11/7/2013, 4 pm | Proposals due to ITCTC office, 121 E Court St by mail or by email to fdearagon@tompkins-co.org |
| 11/12/2013, 10-11:30 am | Special Coordinated Plan Committee meeting to review proposals. |
| 11/19/13, 10 am | ITCTC Planning Committee meets, recommends program of projects. |
| 12/17/13, 2 pm. | ITCTC Policy Committee meets, approves program of projects. |

*Q5. What Federal requirements apply to an agency that receives FTA funds?*

A5. The short answer is many Federal laws and requirements apply to successful applicants for FTA Section 5310 funds. The County will provide technical assistance to proposers to assist them in complying with federal requirements.

There are requirements applicable to all or some sub-recipients and third-party contractors. Participants are encouraged to review all Federal legislation, regulations, and guidance that apply to your proposed Project. The FY 2013 Master Agreement identifies many of those requirements and can be accessed at <http://www.fta.dot.gov>.

1. <http://www.fta.dot.gov/documents/MAP-21_Fact_Sheet_-_Enhanced_Mobility_of_Seniors_and_Individuals_with_Disabilities.pdf> [↑](#endnote-ref-1)
2. [↑](#endnote-ref-2)