Tompkins County, NY

Proposal Form for

SPECIAL COMMUNITY MOBILITY PROPOSAL

for 2018

Due to ITCTC on Friday, Nov. 3,2017,  **4 pm**

**Contact Information**:

Name: Eleanor Carey

Agency: FISH (Friends in Service Helping)

Address: 310 Comstock Rd., Ithaca, NY 14850

Phone #: 607-257-5692

Email: eleanor1941@live.com

Website: FISHofTC.org

1. **Project Name**: FISH OUT OF COUNTY RIDES

B. Project Description:

Operating Assistance

**Describe the proposed project goals and objectives. Is it a new or continuing project? How will the project be implemented?**

This is a continuation of a proposal started in 2015 in conjunction with the existing FISH program. FISH proposed to institute a pilot project to determine the feasibility of providing free personal car rides to area Medical Centers, particularly to Rochester, Syracuse, and Sayre, PA. We will continue to attempt to recruit a pool of volunteer drivers in cooperation with the current members of the TC Coordinated Transportation Council, provider agencies, United Way, and organizations that are preferred by recently retired persons.

FISH has used the existing network of receiving calls from 211 help line, a FISH phoner has been designated the Pilot Project contact person in order to consolidate information regarding number of transportation requests and destinations. As with the existing FISH program the client will be picked up at the client’s residence, taken to the health provider and returned to the client’s residence.

 **How will the project serve and benefit target population (low income, seniors or persons with disabilities)?**

The target population is residents of Tompkins county needing transportation to medical facilities that have services not offered in Tompkins County and do not have sufficient resources and/or strength to manage the expense and schedules of public transportation. We do have one volunteer driver who has offered her handicap van as she is available (she is training in its use) but all of the volunteer drivers are able to accommodate walkers, and other assistive devices as needed.

The success of the program will depend on collegial relationships with members of the TC Coordinated Transportation Council and medical provider to identify persons in need and the availability of volunteer drivers.

**How will the project coordinate with existing transportation services in the service area?**

 We will cooperate in any way we can with the services Dwight has set up to allow persons to get to medical appointments out of county.

C. **Project Budget** (Present the budget including assumptions.)

***Budget Assumptions:***

***(e.g. unit prices, cost per trip, cost per person, cost per hour; number of units, trips, hours, instruction hours, etc.)***

***The project assumes that 211 help line will be funded to receive and transmit client requests.***

 ***In the first 9 months of 2017 FISH has averaged 6 calls per month for rides to out-of-county medical services. IN those 9 months we have taken 2 trips to Rochester, 9 to Syracuse, 28 to Cortland, 11 to Big Flats, 1 to Endicott, 7 to Sayre and 2 to Oneonta. Because we only have 6 available volunteer drivers we will assume that 6 calls per month is about what can be accommodated. FISH will estimate we can do 6 calls a month to 7800 miles a year. Volunteer drivers would be reimbursed at IRS rate of $0 .54.***

***Income would be from donations and in kind volunteer hours at $12.50.***

***This program is under FISH traditional program umbrella. Changes to the budget reflect areas that will need additional funds to support this program.***

**Operating Expenses:**

$100 office supplies, records maintenance

$100 Community Outreach/volunteer recruitment (additional to FISH budget)

$4200 Volunteer driver mileage reimbursement ($0.54 per mile)

TOTAL EXPENSE $4400.00

***Income:***

***Contributions from clients***

***In kind 352 volunteer management and driving hours @ $12.50 $4400.00***

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| --- | --- | --- | --- | --- |
| TOTAL |  |  $4400.00 |  |  |
|  |

**Itemize expenses and revenues?**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Expenses | $4400.00 | Community Mobilui  |  |  |
| Income | $4400.00 |  | Local Match |  |
| Total | $8800.00 |  |  | $8800.00 |
|  |  |  |  |  |  |

**How will Federal funds will be matched?**

**Local match options include cash or in-kind resources. Please describe in detail**

**.**

 **Donations from clients and charities and FISH volunteer hours managing the program and driving clients will provide in-kind match at $12.50 per hour.**

D. **Project Evaluation**

List two or more performance measures you propose to use to track outcomes of your project.

1.FISH maintains a separate monthly spread sheet of all requests received and all days drivers take clients, the Medical Centers serviced, the number of hour for each ride, total mileage driven.

2. Client satisfaction through repeated use. One client has come on as a driver following cataract surgery.

E. **Certification by Chief Executive Officer of Applicant**

I hereby certify all information and data in this application are true and correct to the best of my knowledge and belief and are supported by our records.

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| Name: Eleanor Carey | Title: Executive Director, FISH |
| Signature or email: eleanor1941@live.com | Date:10-31-17 |

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**Send to Fernando deAragon, ITCTC, 121 E. Court St, Ithaca, NY 14850 or by email** **fdearagon@tompkins-co.org** **before 4 pm on Nov. 3, 2017**

**For technical assistance contact Dwight Mengel, Tompkins County DSS, at: 607-274-5605,** **Dwight.mengel@dfa.state.ny.us** **before Nov.20,2017**

Enhanced Section 5310 Program /Projects

Questions and Answers

*Q1. What is the Enhanced Section 5310 Program?*

*A1. The current Federal Transportation Law (MAP-21) combined two Federal Transit Administration programs – Section 5310 Seniors and Individuals with Disabilities and Section 5317 New Freedom into the* [*Enhanced Section 5310 Program*](http://www.fta.dot.gov/documents/MAP-21_Fact_Sheet_-_Enhanced_Mobility_of_Seniors_and_Individuals_with_Disabilities.pdf)*.[[1]](#endnote-1)*

*New York State Department of Transportation administers the Enhanced 5310 Program. Projects must be included in the Tompkins County Public Transit & Human Services Transportation Plan to be eligible for funding.  Therefore, this is a project solicitation for new or continuing projects to be included in the Plan as approved by the ITCTC.****Eligible applicants must be private not-profit (Section 501(c)(3) corporations or Tompkins County.

Applicants can ask for funding for two years - 2014 & 2015. Annual funding is estimated at $130,409 for 2014 and 2015. The actual amount will change depending upon annual appropriations in Federal Budget laws.

A minimum of 55% or ($71,725)  per year is set aside for GADABOUT Transportation Services, Inc., as a former subrecipient under the old 5310 program.  GADABOUT may apply for more than the minimum set-aside.

There is a local match required for each type of project.*** *1. Mobility Management (20% local match)
2. Capital  (20% local match)
3. Operating Assistance (50% local match)*

Eligible project types include:

1. mobility management: to build coordination among public transportation providers and other transportation service providers carried out by a recipient or subrecipient through an agreement (See 49 U.S.C. 5302(a)(1)(L)). Mobility management does not include operating public transportation services. Mobility management includes:

* + 1. The promotion, enhancement, and facilitation of access to transportation services, including the integration and coordination of services for individuals with disabilities, older adults, and low-income individuals;
		2. Support for short term management activities to plan and implement coordinated services;
		3. The support of State and local coordination policy bodies and councils;
		4. The operation of transportation brokerages to coordinate providers, funding agencies and customers;
		5. The provision of coordination services, including employer-oriented Transportation Management Organizations, Transportation Management Associations, Business Improvement Districts or other like organizations, and Human Service Organizations’ customer-oriented travel navigator systems and neighborhood travel coordination activities such as coordinating individualized travel training and trip planning activities for customers;
		6. The development and operation of one-stop transportation traveler call centers to coordinate transportation information on all travel modes and to manage eligibility requirements and arrangements for customers among supporting programs; and
		7. Operational planning for the acquisition of intelligent transportation technologies to help plan and operate coordinated systems inclusive of Geographic Information Systems (GIS) mapping, Global Positioning System (GPS) technology, coordinated vehicle scheduling, dispatching and monitoring technologies, as well as technologies to track costs and billing in a coordinated system and single smart customer payment systems. [[2]](#endnote-2)

2. Operating Assistance: providing direct mobility services for seniors and individuals with disabilities.

3. Capital: purchase of vehicles, signage, technology, and other eligible projects.

*Q2. What is the total funding available for Enhanced Section 5310 Projects.*

A2. The estimate of Federal funding is $130,409 per year for 2014 and 2015.

***Applicants can ask for funding for two years - 2014 & 2015. Annual funding is estimated at $130,409 for 2014 and 2015. The actual amount will change depending upon annual appropriations in Federal Budget laws.

A minimum of 55% or ($71,725)  per year is set aside for GADABOUT Transportation Services, Inc., as a former subrecipient under the old 5310 program.  GADABOUT may apply for more than the minimum set-aside.***

There are matching requirements of 50% to 20% depending on what types of projects are proposed.

Operating Assistance provides Federal funding up to 50% of the cost to operate a transportation service. The local match is 50%.

Mobility Management and other capital projects are eligible to receive 80% Federal funding. The local match is 20%.

*Q3. What public goals and objectives should Special Section 5310 projects fulfill?*

A3. MAP-21 requires the local coordinated transportation plan process be used to identify objectives and priorities for Enhanced Section 5310 projects. The current Tompkins County’s Coordinated Public Transit – Human Services Transportation Plan is found on [the website](http://www.tccoordinatedplan.org/the-plan.html). (http://www.tccoordinatedplan.org/the-plan.html )

Although the Coordinated Plan is being revised, the current plan’s objectives and priorities are being used:

A. The Tompkins County Coordinated Plan encourages:
- Local human services transportation planning to reduce duplication, increase service efficiency and expand access for the transportation-disadvantaged populations of low-income, seniors and persons with disabilities.

- Federally-assisted grantees to coordinate their resources in order to maximize accessibility and availability of transportation services; including sharing vehicles and coordinating the use of federally-funded assets.

- Regional planning that extends the Coordinated Plan approach on a regional basis.

B. The basic Coordination Plan strategy is to create coordinated, consumer-oriented, community mobility services aimed primarily at serving the target populations of low-income, seniors and persons with disabilities. Overall priorities include:

· To educate the public and especially target populations about mobility services.
· To train individuals, upon request, how to use mobility services.
· To create one telephone number and portal to make trip reservations for mobility services.
· To increase consumer choice of wheelchair-accessible services.
· To create one fare payment scheme for all travel modes– e.g. EZ Pass.
· To create transparency and increase responsiveness of service providers and to encourage volunteer-driver programs.
. To coordinate community mobility services with existing services, e.g. TCAT bus, Way2Go.
· To promote efficient delivery of public-funded transportation services.
· To improve transportation access to medical services, both in-county and regionally.

*Q4. What is the process and schedule for deciding which Projects are selected for funding.*

A4. Schedule

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| --- | --- |
| 11/7/2013, 4 pm | Proposals due to ITCTC office, 121 E Court St by mail or by email to fdearagon@tompkins-co.org |
| 11/12/2013, 10-11:30 am | Special Coordinated Plan Committee meeting to review proposals. |
| 11/19/13, 10 am | ITCTC Planning Committee meets, recommends program of projects. |
| 12/17/13, 2 pm. | ITCTC Policy Committee meets, approves program of projects. |

*Q5. What Federal requirements apply to an agency that receives FTA funds?*

A5. The short answer is many Federal laws and requirements apply to successful applicants for FTA Section 5310 funds. The County will provide technical assistance to proposers to assist them in complying with federal requirements.

There are requirements applicable to all or some sub-recipients and third-party contractors. Participants are encouraged to review all Federal legislation, regulations, and guidance that apply to your proposed Project. The FY 2013 Master Agreement identifies many of those requirements and can be accessed at <http://www.fta.dot.gov>.

1. <http://www.fta.dot.gov/documents/MAP-21_Fact_Sheet_-_Enhanced_Mobility_of_Seniors_and_Individuals_with_Disabilities.pdf> [↑](#endnote-ref-1)
2. [↑](#endnote-ref-2)